

Stedham with Iping Parish Council

Beelines Project Plan

We require you to breakdown your project by completing the following questions:

Project Title:

Common View Beeline

Contact Name:

Morag Birch

Meadow/pollinator habitat area to be restored/created (ha or m2):

450m2

Detailed cost breakdown:

- Include the names of species for any plants or seeds you are planning to sow
- Please get 3 quotes for items you will be purchasing over £1,000. Explain if fewer were obtained. Append when returning this form.
- If applicable, include an estimate of volunteer time and contributions.
- If you are exempt from or able to reclaim VAT on an item do not include in your Beelines funding request.

Project Phase	Item/Activity	Cost (exc VAT)	Actual Costs (20/04/2026)	Beelines funding requested towards this item
Site Preparation Late August 2025	Initial grass-cut & removal of cuttings	Cut - £120 Remove & dispose of cuttings - £210	N/A	£330
	Scarification	Hire: £80(exc VAT) – 2days 2 ManDays - £20/hr - £280	£122.23(Exc VAT) £80.00 4hrs @£20/hr Total = £202.23 Done: 13 th & 14 th February 2026	£360
	<i>Seed Purchase</i>			
	Yellow Rattle (1350g)	£480	1200g @ £384	£480
	Oxeye Daisy (225g)	£50	200g @ £40	£50
	Common Knapweed (225g)	£70	200g @ £60	£70

Project Phase	Item/Activity	Cost (exc VAT)	Actual Costs (20/04/2026)	Beelines funding requested towards this item
	Bird's Foot Trefoil (225g)	£50	Not available	£50
	Selfheal (225g)	£25	200g @ £52	£25
	Red Campion (225g)	£30	300g @ £60	£30
	Total Seed Cost	£705	£596 (Exc FRA)	£705
	Plant Seed (Volunteer activity)	3man/days	Volunteers	N/A
	Sharp Sand	(Mixed with seed)	£4.99(Exc VAT) Seeds planted 17/02/2026	Not included
Establishment Autumn-Spring 2026	Remove any Autumn grass re-growth & remove cuttings	Cut - £120 Remove & dispose of cuttings - £210	Actual TBC	£330
	Early Spring cut and removal of cuttings (early March)	Cut - £120 Remove & dispose of cuttings - £210	Actual TBC	£330
	Volunteer Activity Re-location of existing meadow flora to Beeline strip	10man/days	Volunteers	N/A
Ongoing Maintenance	Summer & March cut & removal of cuttings			N/A Absorbed into annual grass-cutting costs
Total Costs			£803.22	£2055
	Totals			

Tell us if you can contribute cash or other grants towards the above costs and how much:

£500

Grant request from Beelines (this should be your project total minus contributions):

£1555

Please describe each of the practical activities you will undertake to deliver the project:

Month	Practical Activity
Late August 2025	Initial mowing of area to short sward height. Scarify to 50–70% bare ground. Sow wildflower mix. Roll or tread-in seed; monitor for regrowth.
October 2025	Optional light cut & collect if grass regrows vigorously
Nov-Feb 2026	Monitor; no action unless grass becomes tall.
March 2026	Early spring cut, remove arisings to support rattle germination.
Apr-Jun 2026	Monitor establishment; leave uncut.
Jul-Aug 2026	First full cut & remove – after Yellow Rattle has flowered and seeded (typically late July – Mid August).
	Continue annual summer + spring cut. Monitor success, adjust as needed.

Please describe in detail how you intend to manage the site in the long term?

Month/Year	Activity
	Establish new cut & removal requirement with existing mowing contractors
	Monitor condition/progress on regular basis

If you need help completing any of these questions, please email grants@southdowns.gov.uk