

STEDHAM WITH IPING PARISH COUNCIL
FINANCE & GENERAL PURPOSES BUDGET 14/15 WORK PARTY
Held on: **Friday 13 December 2013**

MEETING NOTES

When referring to expenditure all figures will be **VAT exclusive**.

EXPENDITURE

A ADMINISTRATION

A01 Clerk's salary:

13/14 £SCP 21 £10.40 per hour for 7.5 hours per week + estimate 50 hours overtime due to extra meetings for Durand, Pavilion and Club planning.

NB Clerk is not counting time spent on campsite.

14/15 £SCP 21 £10.40 + estimate +1% national pay award

A02 Office expenses – includes petty cash.

Note: SIPC does not pay for use of office, heating, computer, file back-up, telephone/ broadband.

13/14 Estimate £170 includes 5 quarters payroll payment to RC accountants (£60 pa)

14/15 £220 including £65 per annum for RC.

Recommendation: To re-appoint accountants RC to do payroll

A03 Councillors' expenses

13/14 £51 for food and wine at APM

14/15 £75

A04 Hire of hall

13/14 Estimate £350

14/15 Hall hire charges remain the same: £380.

A05 Insurance

Recommendation: not to insure fixed assets for replacement apart from the Youth Shelter

12/13 5 year Long Term Agreement £712

13/14 £720

14/15 Estimate £730

(extra expenditure is for index link +3% for bandstand)

A06 Audit fee

13/14 £200 (over £25,000 because of Jubilee)

14/15 £100 (if expenditure is under £25,000)

A07 Miscellaneous charges

Bank charges, Data Protection, gambling registration

13/14 £68 + (we have not received a bill from solicitors re Common View leases).

Recommendation: to continue with gambling registration (£20)

14/15 £68

A08 Training

13/14 £0

14/15 £100

A09 Publicity and website

13/14 £245 Parish Magazine

14/15 £255 estimate Parish Magazine

A10 Election

13/14 £0 14/15 0

A11 Section 137

Subject to certain formalities up to £7.28 (2013/14) per elector can be raised for any purpose (not covered by usual expenditure) which the council believes will be of benefit to the community.

B CONTRIBUTIONS, SUBSCRIPTIONS & GRANTS

B01 Grass cutting Stedham churchyard

13/14 £1046 (+2%) quote from RW

13/14 £1067 (+ 2%) quote from RW

B02 Memorial Hall repayment of PWLB loan

13/14 £1,705 14/15 £1,647

B03 Stedham Sports Association grant for upkeep of the sports ground

13/14 £300

14/15 £300

Recommendation: To raise the grant from £250 to £300 (no increase since 08/09)

B04 Subs and grants includes SALC, Local Councils Review, CPRE and MAC.

13/14 SALC £222 (electorate 664), CPRE £29, LCD £16, **Total £266**

14/15 SALC £221 (electorate 663), CPRE £29, LCD £16, **Total £265**

Recommendation: Not to subscribe to MAC until finance needed for a special project.

C OPEN SPACES

Grass Cutting – RW is putting up his charges by 2% overall.

(Split: RG 52% CV 20% ICY 28%)

C01 RG grass cutting 13/14 £1,457 14/15 £1,486

C02 Recreation ground replacement equipment/tree surgery

13/14 £0 14/15 £0

C03 Play equipment inspection

14/15 P quote £150 (+ 0%) for a maintenance inspection including tightening bolts, greasing moving parts and replacing bungs.

C04 RG Play equipment maintenance

13/14 £55 for new swing seat

14/15 £300

C05 Rent

13/14 £750 (3 years rent)

14/15 £250

C06 CV grass cutting

12/13 £549 13/14 £560

C07 CV equipment maintenance

11/13 £0 13/14 £0

C08 Fencing £0

C09 Land Clearance/strimming/ seeding, weedkilling etc.

13/14 £314 weed-killing play areas and bridges 14/15 £0

C10 Allotments water and maintenance – accounts attached

13/14 £34 (Budget £150) 14/15 £100

C11 Iping closed churchyard grass cutting

13/14 £785 14/15 £801

C12 Dog bin/ litter bins and emptying

13/14 Grit bin £124; Bin emptying estimate £430 (Budget est £400) Total: £544

14/15 £450 estimate for bin emptying

C13 General repairs, seats, signs, bus shelters, telephone box and Watershed works

13/14 £1,487 Highways drainage works at Stubbs Paddock (see L grants)

14/15 £250

Recommendation: To accept RW's quotations. To accept P's quotation

D CAPITAL PROJECTS

12/13 £604 notice board doors

14/15 £1,000 Jubilee clock,

Consideration is being given to new play equipment for + 6 year olds on RG

E CONTINGENCIES

13/14 £2,000 spent on grants to WRDFF

14/15 £3,000

F STEDHAM SPORTS ASSOCIATION PAVILION

12/13 £8,995 13/14 £0 14/15 £0

G PWLB BORROWING

13/14 £1,705 Loan outstanding £9,000 (last payment due May 2020)

14/15 £1,647 Loan

For information: SIPC can take out another loan if permission is given to do so

RECEIPTS

H NATWEST INTEREST

13/14 £8

14/15 Estimate £10

J ALLOTMENT RENTS (30 September to 29 September)

13/14 £300 14/15 £300

L GRANTS/MISCELLANEOUS

13/14 £1,544 £57 Stedham books sales £1,487 Watershed grant (There could be more)

4/15 £50 sale of Stedham books

K PRECEPT

09/10 £16,250 (Band D £38.43 = -1.07%)

10/11 £16,550 (Band D £38.60 = +0.43%)

11/12 £16,550 (Band D £38.76 = + 0.42%)

12/13 £16,550 (Band D £38.76 = + 0%)

13/14 £15,750 (Band D = £38.98 = +0.57%)

14/15 £16,000 (Band D = £39.56 = + 1.45%)

L CDC Local Council Tax support scheme

(+ 2nd home revenues minus council tax support for parishioners)

13/14 £ 1,128 14/15 £925

Recommendation: To accept the Budget and precept for £16,000

RESERVES: Includes money for elections, emergencies and building up funds for projects £11,000