

STEDHAM WITH IPING PARISH COUNCIL
FINANCE & GENERAL PURPOSES BUDGET 15/16 WORK PARTY
Held on Tuesday 9 December 2014

When referring to expenditure all figures will be **VAT exclusive**.

EXPENDITURE

A ADMINISTRATION

A01 Clerk's salary:

14/15 SCP 21 £10.04 per hour.

First pay rise since April 2013 just confirmed: the national pay award 2.3% from 1 January 2015 to April 2016 (equivalent to + .06% 14/15 and +1.7% 15/16).

15/16

Recommendation: Promotion to SCP 22 @ £10.527 per hour

A02 Office expenses – includes petty cash.

Note: SIPC does not pay for use of office, heating, lighting, computer and software, broadband, file back-up, telephone etc.

14/15 Estimate £180 includes payment to accountants and printing At Risk cards.

15/16 £220

Recommendation: To re-appoint accountant, to do the payroll.

A03 Councillors' expenses

14/15 £131 for wine at APM (food £23 paid from petty cash), internal auditor gift, prizes for school 20 mph posters and for posters.

15/16 £100

A04 Hire of hall

14/15 £230

15/16 £300 (Hall prices may go up)

A05 Insurance

12/13 £712 5 year Long Term Agreement

13/14 £720

14/15 £724

15/16 Estimate £750

(extra expenditure is for index link for bandstand value 15/16 £5,912 = + 3%)

Recommendation: Not to insure fixed assets for replacement apart from the Youth Shelter

A06 Audit fee

14/15 £100

15/16 £100 (as long as expenditure is under £25,000)

A07 Miscellaneous charges

Bank charges, Data Protection

14/15 £48 (cancelled gambling registration saving £20)

15/16 £50

A08 Training

13/14 £60 Clerk's SALC networking day

14/15 £200 (Join with other parishes for a training evening after election)

Recommendation: To organise joint parishes SALC training evening

A09 Publicity and website

14/15 £250 Parish Magazine

15/16 £755 estimate £255 for PM and £500 for website

A10 Election

14/15 £0 15/16 £1,700 (election year)

A11 Section 137

Subject to certain formalities up to £7.36 (15/16) per elector can be raised for any purpose (not covered by usual expenditure) which the council believes will be of benefit to the Parish.

B CONTRIBUTIONS, SUBSCRIPTIONS & GRANTS

B01 Grass cutting Stedham churchyard

14/15 £1,067

15/16 £1,089 (+ 2%) quote from contractor

Recommendation: To accept contractor's quotation

B02 Memorial Hall (repayment of PWLB loan)

14/15 £1,647

15/16 £1,589

Balance outstanding at 31/3/2015 £7,071. Final payment due 24 May 2020.

B03 Stedham Sports Association grant for upkeep of the sports ground

14/15 £300

15/16 £300

B04 Subs and grants includes SALC, Local Councils Review, CPRE and Midhurst Bus.

14/15 £1,420: SALC £221 (electorate 663), CPRE £30, LCR £18, WRDFF £1,000, SMTH £100 (contribution for Remembrance Day) and Midhurst Community Bus £50.

15/16 £322: SALC £223 (electorate 656), CPRE £30, LCR £19 and MCB £50.

C OPEN SPACES

Grass Cutting – Contractor is putting up charges by 2% overall.

(Split: RG 52% CV 20% ICY 28%)

Recommendation: To accept contractor's quotation.

C01 RG grass cutting 14/15 £1,486 15/16 £1,516

C02 RG weedkilling/tree surgery/ new post etc

14/15 £200 (post + painting) 15/16 £0

C03 Play equipment inspection

15/16 Contractor's quote £150 (+ 0%) for a maintenance inspection which includes tightening bolts, greasing moving parts and replacing bungs.

Recommendation: To accept contractor's quotation

C04 Play equipment maintenance

14/15 £1,169

15/16 £300

C05 Rent

13/14 £750 (3 years rent)

14/15 £250

15/16 £250

C06 CV grass cutting

14/15 £571 15/16 £583

C07 CV strimming, trees, football pitch etc.

14/15 £0 15/16 £0

C08 Fencing £0

C09 Parish land clearance/strimming/, seeding, weedkilling, daffodils etc.

14/15 £128 15/16 £0

C10 Allotments water and maintenance – accounts attached

14/15 £88 15/16 £100

C11 Iping closed churchyard grass cutting

14/15 £801 15/16 £816

C12 Dog bin/ litter bins and emptying

14/15 £450 estimate for bin emptying

15/16 £470 estimate

C13 General repairs, seats, signs, bus shelters, telephone box

14/15 £120 15/16 £250

D CAPITAL PROJECTS

14/15 £1,724 Jubilee clock,

15/16 £10,000 RG new play equipment

E CONTINGENCIES

15/16 £3,000

F STEDHAM SPORTS ASSOCIATION PAVILION

14/15 £668

15/16 £0

RECEIPTS

H NATWEST INTEREST

14/15 Estimate £8 15/16 Estimate £8

J ALLOTMENT RENTS (30 September to 29 September)

14/15 £300 15/16 £300

K PRECEPT

13/14 £15,750 (Band D = £38.17 = -1.53%) + CDC grant £1,128 = £16,878

14/15 £16,000 (Band D = £39.56 = + 1.45%) + CDC grant £925 = £16,925 + 0.3%

15/16 £16,650 (Band D = £40.00 = + 1.1% + CDC grant £741 = £17,241 + 1.9%

L CDC Local Council Tax support scheme

(+ 2nd home revenues minus council tax support for parishioners)

13/14 £ 1,128 14/15 £925 15/16 £741

M GRANTS/MISCELLANEOUS

14/15 £5 sale of Stedham books

15/16 £5,000 grant for new equipment

SD 14/15 Estimate deficit -£825 15.16 Estimate deficit £6,632 (includes contingencies)

RESERVES: Reserves includes money for elections, emergencies and building up funds for projects. Estimate just over £10,000 (Estimate amount still to pay £5,400 by 31 March 2015).

Recommendation: To accept the Budget and precept for £16,650.

L Petrie, Chairman F & GP Committee

J Crawford, Clerk and RFO

5/12/2014