

STEDHAM WITH IPING PARISH COUNCIL RISK ASSESSMENT 2016

Location	Who at risk	Risk Evaluation Precautions adequate	How risk managed	Check	Action needed or undertaken	Public Liability Cover	Action
Recreation Ground	Public	Low	SIPC check			✓	
Youth covered seating	Public	Graffiti 06	SIPC regular check	ok	Damaged tiles replaced 2016.	✓	No action
Play equipment	Children	Low	Playsafe annual check	ok	SIPC monthly check RG 2 new eq 2016. New cradle swing seat 2016	✓	
3 x Seats	Public	Low	SIPC check	ok	Bolts tightened 2013	✓	
Notice Board	Public	Low	SIPC regular check	ok	Nov 03. Doors 2014. Damaged by lorry and mended 2015	✓	
litter bin	Public	Low	SIPC check	ok	New bin 2016	✓	
Trees	Public	Low	SIPC check	ok	Tree surgeon 2012. New oak tree 2015. Cherry tree dead branches	✓	MP
Events on land	Public	Low	Ensure user has insurance			✓	
2 x Telephone boxes	Public	Low	SIPC check	ok	2010 & 2015. Both painted 2016. Stedham 2 x loose window panes	✓	SIPC
Village Sign	Public	Low	SIPC check	ok	Renovated 2010	✓	
Seat at Crossroads	Public	Low	SIPC check	ok		✓	
Street Gateway	Public	Low	SIPC check	ok	Installed spring 2008	✓	
School Lane Gateway	Public	Low	SIPC check	ok	Installed spring 2008	✓	
Notice Board	Public	Damage 06, 07	SIPC regular check	ok	Jan 04 Doors 2014. Doors need cleaning	✓	SIPC
Seat	Public	Low	SIPC check	ok	Installed March 08	✓	
Litter bin	Public	Low	SIPC check	ok	Installed 2016	✓	
Common View							
Seat	Public	Low	SIPC check	ok	Renovated 09	✓	
Salt bin			SIPC check	ok	New 2012	MH	
Play area	Public	Low	SIPC regular check	ok		✓	
Equipment	Children	Low	Playsafe Annual check	ok	Swing top painted 2015. Hole in football net	✓	
Playing field	Public	Low	SIPC check	ok	New gate post 2016	✓	
Fencing	Public	Vandalised 03, 06	SIPC check	ok		✓	
Seat	Public	Low	SIPC check	ok		✓	
Litter bin	Public	Vandalised 03 & 05	SIPC check	ok	New 2010	✓	
Trees	Public	Low	SIPC check		Branches overhanging dome climber/weed trees need removing	✓	SIPC/RH House
Allotments	Tenants	Low	SIPC check	ok	Low branches cut 2015 Overhanging branches/dead trees	✓	RH House
Fencing	Public	Low	SIPC check	ok	New fence May 04, Fence mended 2016. More rotten posts	✓	SIPC
Gate	Public	Low	SIPC check	ok	New Gate 2011	✓	
Iping bus shelter	Public	Vandalised 04 & 05	SIPC check	ok	roof felt replaced 2015. Bramble clearance	✓	
Iping village signs		Low	SIPC check	ok	Installed 2016	WSCC	
Iping salt bin	Public	Low	SIPC check	ok	New 2013. Has been shifted and damaged so lid won't close	✓	SIPC
Iping Seat	Public	Low	SIPC check	ok	Installed July 03	✓	
Iping notice board	Public	Low	SIPC regular check	ok	New 2003	✓	
Iping Churchyard	Public	Low	SIPC check	ok		✓	
Finger posts/signs		Low	SIPC check		new Tentworth 2016. Iping "N" missing. Ingrams Green cleaning	WSCC	SIPC
Financial	SIPC	Low	Fidelity cover	ok	SIPC Standing Orders. Internal Audit.		
Administration/Assets		Low					
Photocopier	SIPC	Fire, water, theft					
Records	SIPC	Fire, water, theft			Consider duplicating		
Electronic data	SIPC	Fire, water, theft	Back up	ok			
Members and employees	SIPC	Low	Insurance cover	ok		✓	
Meetings	Public	Low	Hall/SIPC insurance	ok		✓	